



2010 Burnsville Fire Muster Parade Rules and Procedures

Burnsville Fire Muster 31st Annual Community Parade Celebration Sunday, September 12, 2010

1. Participation – No individual or organization will be allowed to take part in the Burnsville Fire Muster Parade without prior approval. All parade participants are expected to perform courteously, in good taste, and with safety in mind at all times.
2. Assembly and Check in – The parade staging area is at 130th and Parkwood Drive. Participants will line up in chronological order (order is determined by the Parade Coordinator) starting at the intersection of 130th and Parkwood and extending north and south on Parkwood and east on 130th. A parade order number will be assigned to each participant. Participant numbers 1 through 30 must be in their assigned place by 12:00 noon. Numbers 31 through 60 must be in their place by 12:15 PM. Numbers 61 through the last one must be in their assigned place by 12:30 PM. The parade starts promptly at 1:00 PM. Participant number 1 will be directed to precede west on 130th followed by number 2 and so forth.
3. Unit Leaders – Each participant will designate one person to be their spokesperson or onsite unit leader. The leader is a contact person for the parade coordinator and any other parade staff who may have a need to communicate with a specific participant. The leader should be familiar with these rules and procedures. He/she must ensure their participant is in place for the parade at the correct location and ready to go at the assigned time (includes the leader being in the parade too).
4. Release – Each participant is released from the parade when they cross the finish line.
5. First Aid and Evacuation – First aid and other emergency assistance is available from the Burnsville Fire Department. If someone in your party becomes ill or hurt, please contact the nearest parade volunteer or police officer.
6. Order and Traffic Control – The Burnsville Police Department will clear the parade route from curb to curb, maintain order, and control vehicular traffic.
7. Parking, Vehicle Access, and Staging areas – On parade day all streets on the parade route and in staging areas will be posted to prohibit vehicle access and parking starting at 10:00 AM until the end of the parade. Only vehicles participating in the parade will be allowed within the perimeter.
8. March Orders for All Participants – The conduct and movement of the parade will be under the command of the parade volunteers. All leaders representing participants are expected to agreeably comply with the direction of parade volunteers at all times. Failure to act in conformity with this instruction may result in the immediate removal of the offending participant from the parade.
9. Rate of March -- All participants will march at a pace set by the Burnsville Police department as the parade leader. Each participant is expected to keep pace and maintain a proper interval.



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10. Interval – To ensure no distracting gaps for spectators, all participants will maintain an interval (distance from the front of one participant to the rear of the participant ahead) of not less than 15 feet and not more than 25 feet throughout the parade. Please maintain the integrity of each participant. Do not encroach on the preceding participant or the participant to the rear.
11. Demonstrations – It is imperative that prolonged gaps in excess of those stated above not be allowed to develop. Participants must not stop their forward progress at any time except for brief demonstrations of less than one minute in duration.
12. Safety First – Only store bought candy or paper brochures are to be handed out by participants. Any candy distributed to spectators must be handed, not thrown in any way. Please refrain from throwing candy as this could cause a projectile injury to spectators. Do not leave any candy in the street as this could cause spectators to inadvertently enter into the path of the parade. No fireworks or discharge of firearms will be permitted during the parade.
13. Disabled Floats – Should your vehicle or float become disabled please pull off to the side before attempting any repairs so other participants may pass by.
14. Parade Contacts – Please take advantage of the information on the web site which includes maps, forms, announcements, and the parade order. The primary telephone number for the fire muster is Tom Taylor, 651-308-1006 or Jim Marchessault, 952-895-6714 or 952-212-8252 .
15. Parade Status – In order to check the status of the parade in case of bad weather or catastrophic incident please go to www.burnsvillefiremuster.com or telephone 651-308-1006 at any time for a status update. Do not contact the parade coordinator about status unless you can not access these locations.

Thank you for participating in the 2010 parade!

4/2010